48th Annual Rutgers University
Public Purchasing Educational Forum
and Pre-Forum Seminar

Co-Sponsored by
Northern New Jersey NIGP
Southern New Jersey NIGP
New Jersey Association of
County Purchasing Officials

“Purchasing Processes:
Old, New & Forgotten”
May 3 & 4, 2017
Golden Nugget Hotel
Atlantic City

Pre-Forum Seminar
“Advances in Green
Product Purchasing”
May 2, 2017
AGENDA

WEDNESDAY, MAY 3, 2017

7:30 – 8:30  REGISTRATION/BREAKFAST/EXHIBITS
8:30 – 9:00  WELCOME
9:00 – 10:00  KEYNOTE ADDRESS
              IDEALS AND REALITIES IN GOVERNMENT
              Professor Brigid Callahan Harrison
              Political Science & Law, Montclair State University

10:00 – 11:00  CONCURRENT SESSIONS

BID CHALLENGES: WHAT YOU NEED TO KNOW
Ken Mecouch, Administrator, Cumberland County
Laura J. Paffenroth, Assistant Counsel, Camden County

SURETY BONDING IN THE N.J. PUBLIC SECTOR
Gary Kohan, Surety Consultant

THE ART OF PUBLIC SPEAKING
Tricia S. Nolfi, Ed.D., Assistant Professor
Organizational Leadership, Rider University

11:00 – 11:30  BREAK/VISIT EXHIBITS
11:30 – 12:30  CONCURRENT SESSIONS
              Repeated from Above
12:30 – 1:30  LUNCHEON/VISIT EXHIBITS
1:30 – 2:00  CONCURRENT SESSIONS (NOT REPEATED)

THE LEGISLATIVE PROCESS
Lori Buckelew, Senior Legislative Analyst
League of Municipalities

2:00 – 3:00  LEGISLATIVE “SHOUT-OUT”
Joseph Valenti, Chief, Local Management Services, DCA (Ret)

- OR -
PUBLIC SCHOOL PURCHASING
James Shoop, BA/PA, Passaic Board of Education (Ret)

3:00 – 3:30  BREAK/VISIT EXHIBITS
3:30 – 4:30  LEGISLATIVE “SHOUT-OUT” (continued)
PUBLIC SCHOOL PURCHASING (continued)

4:30 – 5:30  NETWORKING RECEPTION

THURSDAY, MAY 4, 2017

8:00 – 8:30  REGISTRATION/BREAKFAST/EXHIBITS
8:30 – 9:30  PLENARY SESSION: ETHICS IN LEADERSHIP
             Judith Young, Executive Director
             Rutgers Institute for Ethical Leadership

9:30 – 10:30  CONCURRENT SESSIONS

GOODS & SERVICES: SPECIFICATIONS AND
SCOPE OF WORK
Robert Shannon, Township Administrator, Wyckoff
Anna Marie Wright, Purchasing Agent, Camden County

SOLID WASTE DISPOSAL & RECYCLING SPECIFICATIONS
Wayne DeFeo, Principal, DeFeo Associates

SOCIAL MEDIA: BENEFITS AND PITFALLS
Morris Enyeart, Ed.D., NJLM Internet & Web Consultant
Tara Ann St. Angelo, Esq., Gebhardt & Kiefer, P.S.

10:30 – 11:00  BREAK/VISIT EXHIBITS
11:00 – 12:00  CONCURRENT SESSIONS
              Repeated from Above
12:00 – 1:00  LUNCHEON/VISIT EXHIBITS
1:00 – 2:00  CONCURRENT SESSIONS

GOVERNMENT CORRUPTION AND FRAUD
Anthony Picione, Chief, Corruption and Government Fraud
Bureau, Division of Criminal Justice, DLPS

CYBER SECURITY: BE AWARE OF THE RISKS
Marc H. Pfeiffer, Assistant Director
Bloustein Local Government Research Center, Rutgers

NJ START: STATE OF THE ART
REQUISITION TECHNOLOGY
Brian Gallagher, Procurement Specialist
Allan Sydlo, Procurement Specialist
Department of Treasury, Division of Purchase and Property

2:00 – 3:00  CONCURRENT SESSIONS
              Repeated from Above
REGISTRATION INFORMATION
A check or voucher must accompany the registration form, made payable to Rutgers, the State University of New Jersey. Send to the address noted on the registration form. Registrations received on the day of the conference are assessed a $15 late fee. There is a $25 fee for course withdrawals and/or returned checks.

SESSION HANDBOUTS WILL BE AVAILABLE ON-LINE:
http://cgs.rutgers.edu/publicpurchasing

NJ DEPARTMENT OF EDUCATION WAIVER
The Department has granted a waiver of the prohibition on overnight travel for school district travel expenditures, per NJSA 18A:11-12 and NJAC 6A:23A-7.11(c). Obtain a copy of the approval letter at: http://cgs.rutgers.edu/publicpurchasing

HOTEL INFORMATION
Accommodations
Overnight accommodations are available at the Golden Nugget Hotel, 600 Huron Avenue & Brigantine Boulevard in Atlantic City, NJ 08401 for $74 plus 14% tax and $10 tourism fee. Please contact the hotel directly at 1-800-777-8477 and select option 3 to be connected with a Reservation Agent. To receive the discounted rate, advise the hotel that you are attending the Rutgers University Public Purchasing Educational Forum (Group Code ARU17).

A credit card deposit equal to the first night’s stay is required to guarantee the reservation. The cut-off date for reservations within the block is Tuesday, April 18, 2017 at 5:00 pm. After that date, no reservation will be taken at the discounted group rate. Additional reservations will be accepted, based on availability, at the current hotel rate.

Parking
Self-parking is free; valet parking is available at the daily rate of $10.

Directions
Atlantic City Expressway into the city. Take Exit 1 toward Convention Center/Marina/Brigantine. Merge onto Atlantic City Expressway Connector for 1 mile; stay straight onto ramp. Take ramp toward Trump Marina/Farley Marina. Merge onto Huron Avenue. Make U-turn at Castle Boulevard onto Huron Avenue.

REGISTRATION FORM
PAYMENT INFORMATION:
The registration fee is $350 for two days or $200 for one day attendance at the Educational Forum. The fee for the Advances in Green Product Purchasing Seminar is $123, which is a separate event from the Forum. Mail registration form and payment to:

RUTGERS PUBLIC PURCHASING EDUCATIONAL FORUM
Center for Government Services
303 George Street, Suite 604
New Brunswick, NJ 08901-2020
or fax to 732/932-3586

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Email Address

NJ Certifications held (circle) QPA CMFO CPWM CTC RMC

Check dates/fees:
Annual Public Purchasing Educational Forum:

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Pre-Forum Seminar: Advances in Green Product Purchasing

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Check or voucher must accompany registration form. Make check or voucher payable to Rutgers, The State University of New Jersey. Mail to above address.

In accordance with University policies, credit card information is no longer accepted on registration forms. Students paying course fees with a credit card must register online at: http://cgs.rutgers.edu. Click on the red “Register Now” button.

There is a $25 fee for course withdrawals and/or returned checks.
The goal of green product purchasing training is to develop organizational leadership in sustainability and greenhouse gas emission reductions via procurement activities.

This course on “Advances in Green Product Purchasing” promotes the need for local units to promote green product procurement by ensuring that environmental performance and sustainability factors are included to the maximum extent practical for all applicable procurements in the planning, award, and execution phases of acquisitions.

Real-life examples demonstrate the challenges and successes of implementing a green product purchasing program.

**Advances in Green Product Purchasing, PP-2217-SP17-1, $123.00**
Golden Nugget Hotel, 600 Huron Ave. & Brigantine Blvd., Atlantic City
Tuesday, May 2, 2017, 3:00 - 6:00 pm
Instructor: Kevin Lyons, Ph.D., Professor, Rutgers University

DCA/DLGS has awarded 3.0 contact hours for:
CMFO/CCFO: Financial/Debt Management
CPWM: Government
RMC: Finance
QPA: Green Purchasing

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