

CENTER FOR
GOVERNMENT SERVICES

Public Works

14th Annual
Continuing
Education
Conference

Co-sponsored by the
Public Works
Association
of New Jersey

March 28 & 29, 2018
Bally's Atlantic City



RUTGERS
Continuing Studies

AGENDA
Wednesday, March 28, 2018

- 8:00 – 9:00 **Registration & Breakfast**
- 9:00 – 9:15 **Welcome**
- 9:15 – 10:15 **OPRA and Records Management**
Liz Hartman, Administrative Analyst 3/
Record Manager, Records Management Services,
New Jersey Department of Treasury
- 10:15 – 10:45 **Break/Exhibits**
- 10:45 – 12:30 **Collective Bargaining and Dealing with Grievances**
Mark Ruderman, Esq., Ruderman, Horn & Esmerado,
P.C.
- 12:30 – 1:30 **Lunch/Exhibits**
- 1:40 – 2:40 **Concurrent Sessions - Select One**
- Reasonable Accommodations**
Mark Ruderman, Esq., Ruderman, Horn & Esmerado, P.C.
- What's New in Paving?**
Andrew Hipolit, Senior Principal and Regional Manager of the
Mt. Arlington Office, Maser Consulting
- Bid Specifications**
Joseph Valenti, LLC
- 2:40 – 3:00 **Break/Exhibits**
- 3:00 – 4:00 **Concurrent Sessions - Select One**
Repeated from 1:40 p.m. session choices.
- 5:30 **Public Works Graduation**

AGENDA
Thursday, March 29, 2018

- 7:30 – 8:30 **Registration & Breakfast**
- 8:30 – 10:15 **Digital Security**
Joe Adams, Tech Educator and Consultant, CEUnion
- 10:15 – 10:30 **Break/Exhibits**
- 10:30 – 11:30 **Managing Millennials**
Joe Adams, Tech Educator and Consultant, CEUnion
- 11:40 – 12:40 **Concurrent Sessions - Select One**

Clean Communities

Sandy Huber, Executive Director, New Jersey Clean Communities

Stormwater Update

James Murphy, Bureau Chief and Matt Klewin, Case Manager,
Bureau of Non-point Pollution Control, Division of Water Quality,
New Jersey Department of Environmental Protection

Municipal Forestry

Ted Szczawinski, Sterling Consultants LLC

- 12:40 – 1:30 **Lunch/Exhibits**
- 1:30 – 2:30 **Concurrent Sessions - Select One**
Repeated from 11:40 a.m. session choices.

REGISTRATION INFORMATION

The registration fee includes tuition, breakfast, breaks, and luncheon. Early registration is encouraged. Registrations are processed on a first-come, first-served basis. Attendees must submit registration forms with method of payment in order to reserve a space. No confirmations will be sent.

WITHDRAWAL

Participants who wish to cancel their registration may do so up to two (2) business days prior to the start of the conference date. Participants must submit their notice of withdrawal in writing to the Center for Government Services in order to receive a refund of the full conference fee less a \$25 processing charge. Faxed requests are accepted at (732) 932-3586.

LATE FEES

Students are required to register for classes before the date of the conference. Any student who attempts to register on the day of the conference will be considered a late registrant and will be assessed a \$15 late fee for the processing of the registration.

CONFERENCE FEES AND PAYMENT

Payment for a student's participation in a course can be obtained using any of the following methods:

- 1) Credit card payment (Visa, MasterCard, Discover, or American Express) available only through online registration at cgs.rutgers.edu
- 2) Check or money order payment by mail or in person at CGS
- 3) Authorized voucher or purchase order received via mail or fax

CONFERENCE COMMITTEE

Public Works Institute Education Committee

Ron Conte, Fair Lawn Borough (Retired)

Robert Culvert, Borough of Tenafly

Frank Dann, Town of Dover

Troy DePrince, West Deptford Township

Donna Domico, Westville Borough

Donald Hansen, Princeton Township (Retired)

Shannon Hudak, NJ State Department of Community Affairs

Andrew Kapp, Cherry Hill Township (Retired)

Mike Lovett, Township of Warren

Paul McCall, Somerset County

Vinny Russo, Somerset County

Gary Sylvester, Manchester Township (Chair)

Joseph Veni, Manchester Township

Steven Zarecki, New Brunswick

In Cooperation with Rutgers University, Center for Government Services

Louis Demian, Program Assistant

Laura Flagg, Senior Program Coordinator

Debbie Steinert, Administrative Assistant

HOTEL INFORMATION

LOCATION

Bally's is located at 1900 Pacific Avenue, Atlantic City.

ACCOMMODATIONS

Overnight accommodations are available at Bally's Atlantic City for \$75 per night for single or double occupancy, plus applicable room tax and fees. Each additional person per room is \$20.00 per night.

Reservations can be made through Bally's Reservations Department by calling (888) 516-2215. Please identify yourself with "NJ Public Works 14th" to receive the discounted rate. Group Code: SB03PW8; Group Name: NJ Public Works

Reservations can also be made online at <https://aws.passkey.com/go/SB03PW8>.

Reservations must be made before February 25, 2018. Any reservations made after the cut-off date are on a space available basis and may not be given the discounted rate. A credit card is required at the time of booking. Cancellations less than 72 hours prior to arrival will be subject to a forfeiture of one night's room charge.

A daily resort fee of \$10.00 per room per night plus room tax of 14% (tax is subject to change) will be charged in addition to the room rates. This fee includes unlimited local phone calls (no long distance or international calls), \$5 voucher towards self-parking, and basic Wi-Fi for two devices per room per day.

PARKING

Overnight Guests - The current parking fee for overnight guests is \$5.00 for self parking or \$10.00 for valet per stay.

Daily Attendees - The current parking fee for guests attending one day of the conference is \$5 per day.

SESSION HANDOUTS

Handouts will not be distributed at the conference. Please visit our website to view conference documents - www.cgs.rutgers.edu/publicworks.

CEU INFORMATION

The Center for Government Services has applied for continuing education credits with various agencies. These include the Department of Community Affairs, the NJ Water Environment Association (NJWEA) for TCH credits, the NJ Recycling Certification Advisory Committee for classroom CRP credits, and NJ Clean Communities. Approval is pending.

The requested CPWM breakdown is below. Final credit approvals will be posted on the Public Works website at <http://cgs.rutgers.edu/publicworks>.

SEMINAR	# HOURS	CPWM
Collective Bargaining and Dealing with Grievances	2	Management
OPRA and Records Management	1	Government
Reasonable Accommodations	1	Government
What's New in Paving?	1	Technical
Bid Specifications	1	Government
Managing Millennials	1	0.5 Ethics/0.5 Mgmt
Digital Security	2	Ethics
Clean Communities	1	Government
Stormwater Update	1	Technical
Municipal Forestry	1	Technical

A CGS certificate and breakdown of continuing education credits earned will be mailed to all conference attendees upon review of session attendance and payment of the conference fee. The Center will provide DCA, NJWEA, and the Recycling Certification Advisory Committee with attendance records for approved sessions. Individuals interested in obtaining separate certificates for sessions approved by the NJWEA should contact them directly.

REGISTRATION FORM

Mail registration form and payment to:

Public Works Conference

Center for Government Services

303 George Street, Suite 604

New Brunswick, NJ 08901-2020 or fax to (732) 932-3586

Last Name _____ First Name _____ Middle Initial _____

Gender: Female Male

Employer _____ Title _____

Business Address _____

City _____ State _____ Zip _____

Home Address _____

City _____ State _____ Zip _____

Phone Numbers (required - check box for preferred)

Mobile _____ Home _____

Work _____ Extension _____

E-mail (required) _____

Check or voucher must accompany registration form. Make check or voucher payable to Rutgers, The State University of New Jersey and send to above address. There is a \$25 fee for conference withdrawals and/or returned checks.

- | | | |
|--|----------------|-------|
| <input type="checkbox"/> 2 Days, March 28 & 29 | PW-1311-SP18-1 | \$465 |
| <input type="checkbox"/> 1 Day, March 28 | PW-1311-SP18-2 | \$237 |
| <input type="checkbox"/> 1 Day, March 29 | PW-1311-SP18-3 | \$237 |

In accordance with University policies, credit card information is no longer accepted on registration forms. Students paying course fees with a credit card must register online at <http://cgs.rutgers.edu>. Click on the red "Register Now" button.

RUTGERS

Continuing Studies

Center for Government Services
Rutgers, The State University of New Jersey
303 George Street, Suite 604
New Brunswick, NJ 08901