AGENDA
Wednesday, March 18, 2015

7:45 – 8:45  REGISTRATION & BREAKFAST

8:45 – 9:00  WELCOME

9:00 – 10:00  GENERAL SESSION

   The Five Constants of Managing People and Organizations
   Sean P. Canning, Managing Member, The Canning Group LLC

10:00 – 10:30  BREAK/EXHIBITS

10:30 – 11:30  CONCURRENT SESSIONS - SELECT ONE

   The Municipal Stormwater Regulation Program for Public Works
   Carl Andreassen, PE, PP, CFM, Principal Hydraulic Engineer,
   Somerset County

   Snow and Ice Control - Best Bad Practices
   Richard Balgowan, PE, PP, CPM, CPWM, PWLF, Robson Forensic

   The Seven Weekly Tasks of Every Manager
   Sean P. Canning, Managing Member, The Canning Group LLC

11:30 – 12:40  LUNCH/EXHIBITS

12:40 – 1:40  CONCURRENT SESSIONS - SELECT ONE
   Repeated from 10:30 a.m. session choices.

1:45 – 2:45  CONCURRENT SESSIONS - SELECT ONE

   Developing a Safety Culture When You’re in Charge
   Richard Brevogel, Deputy Township Manager/Director of Public
   Works, Willingboro Township

   Shared Services for Vehicle Maintenance
   Joseph Ciano, Highway Superintendent, Borough of Bellmawr

   Ethics in Purchasing
   Karen McGee, Purchasing Agent, Somerset County
   Melissa Kosensky, Purchasing Technician, Somerset County

2:45 – 3:00  BREAK/EXHIBITS

3:00 – 4:00  CONCURRENT SESSIONS - SELECT ONE
   Repeated from 1:45 p.m. session choices.

5:00 – 6:00  PWANJ GENERAL MEETING

6:30  PWANJ RECEPTION, AWARDS CEREMONY, and CPWM GRADUATION
7:30 – 8:30  REGISTRATION & BREAKFAST

8:30 – 9:30  GENERAL SESSION

**Ethics in Local Government**
Nicholas Bennett, Local Government Services, NJ DCA

9:30 – 9:45  BREAK/EXHIBITS

9:45 – 10:45  CONCURRENT SESSIONS - SELECT ONE

- **Synthetic and Natural Turf Sports Fields for Municipalities**
  Brad Park, Sports Turf Education and Research Coordinator, Rutgers University

- **Commercial Motor Vehicle Roadside Safety Inspections**
  Transportation Safety Bureau, New Jersey State Police

- **The Supervisor’s Role in Managing Part Time Staff**
  Paul McCall, P.E., M.P.A., Somerset County, Director of Public Works

10:50 – 11:50  CONCURRENT SESSIONS - SELECT ONE
Repeated from 9:45 a.m. session choices.

11:50 – 1:00  LUNCH/EXHIBITS

1:00 – 2:00  CONCURRENT SESSIONS - SELECT ONE

- **Recycling Re-Education in New Jersey**
  Eric Gabrielson, ReCommunity

- **Work Zone Safety**
  Rutgers CAIT, NJ Local Technical Assistance Program

- **Fallen Trees and Wires - What You Need to Know**
  Jeffrey Hila, Director, Construction, PSE&G
  Brian Hartel, Manager, Vegetation Management, PSE&G
  John Cepero, Outside Plant Construction, PSE&G

2:05 – 3:05  CONCURRENT SESSIONS - SELECT ONE
Repeated from 1:00 p.m. session choices.
REGISTRATION INFORMATION

The registration fee includes tuition, breakfast, breaks, and luncheon. Early registration is encouraged. Registrations are processed on a first-come, first-served basis. Attendees must submit registration forms with method of payment in order to reserve a space. No confirmations will be sent.

WITHDRAWAL

Participants who wish to cancel their registration may do so up to two (2) business days prior to the start of the conference date. Participants must submit their notice of withdrawal in writing to the Center for Government Services in order to receive a refund of the full conference fee less a $25 processing charge. Faxed requests are accepted at (732) 932-3586.

CONFERENCE FEES AND PAYMENT

Payment for a student’s participation in a course can be obtained using any of the following four methods:
1) Credit card payment by mail or fax (Visa, Master card, Discover, or American Express)
2) Check or money order payment by mail or in person at CGS
3) Authorized voucher or purchase order received via mail or fax
4) Online with credit card or e-check (only)

HOTEL INFORMATION

LOCATION

Bally’s is located at 1900 Pacific Avenue, Atlantic City.

ACCOMMODATIONS

Overnight accommodations are available at Bally’s Atlantic City for $75 per night for single or double occupancy, plus applicable room tax and fees. Each additional person per room is $20.00 per night. Reservations must be made through Bally’s Reservations Department by calling (888) 516-2215. Please identify yourself with the 11th Annual Public Works Continuing Education Conference to receive the discounted rate (Group Code: SB03PW5, Group Name: 11th Annual Public Works Continuing Education). Reservations must be made before February 16, 2015. Any reservations made after the cut-off date are on a space available basis and may not be given the discounted rate. A credit card is required at the time of booking. Cancellations less than 72 hours prior to arrival will be subject to a forfeiture of one night’s room charge.

PARKING

Overnight Guests - The current parking fee for overnight guests is $5.00 for self parking or $10.00 for valet per stay.
Daily Attendees - The current parking fee for guests attending one day of the conference is $5 per day.
The Center for Government Services has applied to the Department of Community Affairs (DCA) for CPWM credits, the NJ Water Environment Association (NJWEA) for TCH credits, and the NJ Recycling Certification Advisory Committee for classroom CRP credits. Approval is pending. The requested CPWM breakdown is below.

Final credit approvals will be posted on the Public Works website at http://cgs.rutgers.edu/publicworks.

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<tr>
<th>SEMINAR</th>
<th># HOURS</th>
<th>CPWM</th>
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<tbody>
<tr>
<td>Commercial Motor Vehicle Roadside Inspections</td>
<td>1</td>
<td>Technical</td>
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Professional Development Hours
In addition, one seminar has been approved for Professional Development Hours (PDHs) for engineers:

  Work Zone Safety- 1 PDH

A CGS certificate and a breakdown of continuing education credits earned will be mailed to all conference attendees upon review of session attendance and payment of the conference fee. The Center will provide DCA, NJWEA, and the Recycling Certification Advisory Committee with attendance records for approved sessions. Individuals interested in obtaining separate certificates for sessions approved by the NJWEA should contact them directly.
SESSION HANDOUTS

Conference handouts will be available online at www.cgs.rutgers.edu/publicworks. No handouts will be distributed at the conference.

PUBLIC WORKS ASSOCIATION OF NEW JERSEY MEMBER SUBSIDY

The Public Works Association of New Jersey (PWANJ) is subsidizing a portion of the conference registration fee for its active members. If you are currently a member of the PWANJ with 2014 dues paid in full, please mark the registration form accordingly. All new members paying dues for the first time in 2015 must have their membership paperwork and dues received by the PWANJ before March 4th in order to receive the conference discount. All membership inquiries should be directed to the PWANJ. Rutgers will work with the association to ensure membership status before granting the discount.

CONFERENCE COMMITTEE

Public Works Institute Education Committee
Ron Conte, Fair Lawn Borough (Retired)
Donna Domico, Westville Borough
Donald Hansen, Princeton Township (Retired)
Daniel Kaminski, NJ State Department of Community Affairs
Andrew Kapp, Cherry Hill Township (Retired)
Paul McCall, Somerset County
Ken O’Brien, Borough of Mendham
Vinny Russo, Somerset County
Gary Sylvester, Manchester Township (Chair)
Steven Zarecki, New Brunswick

In Cooperation with Rutgers University, Center for Government Services
Louis Demian, Program Assistant
Laura Flagg, Program Coordinator
Debbie Steinert, Administrative Assistant
REGISTRATION FORM

Mail registration form and payment to:

Public Works Conference
Center for Government Services
303 George Street, Suite 604
New Brunswick, NJ 08901-2020 or fax to (732) 932-3586

Last Name   First Name   Middle Initial

Gender:  □ Female  □ Male

Employer    Title

Business Address

City     State   Zip

Home Address

City     State   Zip

Phone Numbers (required - check box for preferred)

❑ Mobile ___________________________  ❑ Home ___________________________
❑ Work _____________________________  Extension ___________________________

E-mail (required)

Check, voucher, or credit card information must accompany registration form. Make check or voucher payable to Rutgers, The State University of New Jersey and send to above address. There is a $25 fee for conference withdrawals and/or returned checks.

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Are you an active member of the PWANJ with dues paid in full?  □ Yes  □ No

Registration

<table>
<thead>
<tr>
<th>Registration</th>
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<th>PWANJ Member</th>
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<tbody>
<tr>
<td>2 Days, March 18 &amp; 19</td>
<td>PW-1311-SP15-1 $448</td>
<td>PW-1311-SP15-1 $348</td>
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<tr>
<td>1 Day, March 18</td>
<td>PW-1311-SP15-2 $229</td>
<td>PW-1311-SP15-2 $199</td>
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<tr>
<td>1 Day, March 19</td>
<td>PW-1311-SP15-3 $229</td>
<td>PW-1311-SP15-3 $199</td>
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Method of Payment:

❑ Check  ❑ Voucher  ❑ Visa  ❑ MasterCard  ❑ AmEx  ❑ Discover

Total Amt: $__________  Credit Card No.: ___________________________

Exp. Date: ______  Security Code: ______  Signature: ___________________________