

FALL 2017 SCHEDULE

Inspector of Hotels and Multiple Dwellings - \$300 (60 Hours)

UC-5500-FA17-1 Morris Plains

Morris County Public Safety Training Academy

500 West Hanover Avenue

Tuesdays & Thursdays

Sept. 12, 14, 19, 21, 26, 28, Oct. 3, 5, 10, 12, 17, 19, 24, 26, Nov. 2, 7, 9, 14

6:00 p.m. – 9:00 p.m.

Instructor: Jesse D'Amore

UC-5500-FA17-2 Bordentown

Rutgers EcoComplex

1200 Florence-Columbus Road, Room 202

Mondays & Wednesdays

Sept. 11, 13, 18, 20, 25, 27, Oct. 2, 4, 9, 11, 16, 18, 23, 25, 30, and Nov. 1, 13, 15

5:30 p.m. – 8:30 p.m.

Instructor: John Mosser

Housing Code Official - \$300 (60 Hours)

UC-5600-FA17-1 Franklin (Somerset County)

Franklin Township Municipal/Community Development Building

475 Demott Lane

Mondays & Wednesdays

Sept 6, 11, 13, 18, 20, 25, 27, Oct. 2, 4, 9, 11, 16, 18, 23, 25, and 30, Nov. 1, 15, 20, 22

6:00 p.m. – 9:00 p.m.

Instructor: Vince Lupo

Questions?

For course information or registration questions, please contact the Center for Government Services at (732) 932-3640 x648.

For information on specific licensing requirements, contact the Department of Community Affairs at (609) 984-7834.

Special Needs Students

Students with special needs are encouraged to contact CGS so that appropriate accommodations may be made.

RUTGERS
Continuing Studies

CENTER FOR GOVERNMENT SERVICES
Rutgers, The State University of New Jersey
303 George Street, Suite 604
New Brunswick, NJ 08901-2020

CENTER FOR
GOVERNMENT SERVICES

Inspector of Hotels & Multiple Dwellings and Housing Code Official

COURSES FOR NEW JERSEY LOCAL
GOVERNMENT

FALL 2017 SCHEDULE



RUTGERS
Continuing Studies

COURSE INFORMATION

The *Regulations for Maintenance of Hotels and Multiple Dwellings* require that the inspectors and officials who enforce the hotel and multiple dwelling regulations within their jurisdictions obtain a license. The Rutgers University Center for Government Services, in cooperation with the New Jersey Department of Community Affairs, offers the training courses for these professionals.

Inspector of Hotels & Multiple Dwellings - 60 Hours

Inspectors of Hotels & Multiple Dwellings are authorized to carry out field inspections of hotels and multiple dwellings within an enforcing agency such as a municipality or for the state of New Jersey under the supervision of a licensed Housing Code Official. This course discusses the duties required by inspectors of hotels and multiple dwellings and prepares students to take the national certification exam necessary to become a licensed inspector. Students should take this course if they wish to obtain an Inspector of Hotels & Multiple Dwellings license, if they require a better understanding of the regulations, codes, and law, or if they have received a license under the special provisions of the licensing rules but still need additional guidance.

This 60-hour course includes 54-hours of classroom instruction plus a mandatory one day field inspection. Course instructors provide field inspection details as soon as they are available but students must make the necessary arrangements to attend on the scheduled date.

Housing Code Official - 60 Hours

Housing Code Officials are authorized to act as the first line supervisor in an enforcing agency and are responsible for the administration and enforcement of the New Jersey Hotel & Multiple Dwelling law and regulations. Offered to the holders of a valid Inspector of Hotels & Multiple Dwellings license, this course prepares students to perform the duties of a Code Official of Hotels & Multiple Dwellings.

Student Tuition

Student tuition is \$300 for each course. Payment can be made in the form of check, money order, or purchase order. **All payments must be made payable to "Treasurer, State of New Jersey."** A refund will be issued to any student who notifies Rutgers in writing of his/her intent to withdraw at least 2 business days before the course is scheduled to start. The University reserves the right to cancel any course or seminar.



CENTER FOR GOVERNMENT SERVICES

REGISTRATION FORM

PLEASE PHOTOCOPY THIS FORM FOR MULTIPLE REGISTRATIONS

Mail registration form and payment to:
INSPECTOR OF HOTELS & MULTIPLE DWELLINGS
RUTGERS CENTER FOR GOVERNMENT SERVICES

303 George Street, Suite 604
New Brunswick, NJ 08901-2020
or fax to (732) 932-3586

GENERAL INFORMATION

If home or employer information has changed since your last registration, check here.

Last Name _____

First Name _____ Middle Initial _____

Employer _____

Title _____

Business Address

Street _____

City _____

State _____ Zip _____

Home Address

Street _____

City _____

State _____ Zip _____

Phone Numbers (required – check box for preferred)

Mobile _____ Home _____

Work _____ Extension _____

E-mail Addresses (required – check box for preferred)

Business _____

Home _____

COURSE INFORMATION

I wish to register for:

Course Title _____

Course ID _____

Course Location _____

Course Fee \$300 _____

PAYMENT INFORMATION

Check, voucher, or money order must accompany this registration form.

Please indicate your payment method:

Check Voucher Money Order

**All payments must be made payable to:
Treasurer, State of New Jersey and mailed to
Rutgers at the address above.**