The Division of Purchase & Property monitors public agency contracting procedures to ensure that EVERY PUBLIC CONTRACT AWARDED COMPLIES WITH EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION LAWS.

Division of Purchase & Property Contract Compliance and Audit Unit EEO Monitoring Program P.O. Box 206 Trenton, NJ 08625-0206

NJ.GOV/TREASURY/CONTRACT_COMPLIANCE

Leveling the Field of Employment in Public Contracts for WOMEN & MINORITIES
**Did you know**

that the State of New Jersey prohibits discrimination in employment and requires affirmative action in the performance of public contracts?

In order to do business with the State of New Jersey a vendor must comply with EEO/AA regulations. **See N.J.A.C. 17:27-1 et seq.**

If awarded a public contract, vendors are required to submit affirmative action evidence prior to execution of the contract.

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**Did you know**

...continued...

**HISTORY**

**IN 1975,** a law was enacted that requires all prospective contractors to comply with equal employment and affirmative action requirements. **See N.J.S.A. 10:5-31 et seq.**

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**Types of Evidence**

For **Public Contract Compliance,** a vendor must submit one of the following types of evidence:

1. **Letter of Federal Approval**
   - Indicates the vendor is under an existing Federally approved or sanctioned affirmative action program.

2. **Certificate of Employee Information Report**
   - Represents the review and approval of the vendor's Employee Information Report, Form AA302, by the Division.

   - Certifies compliance with affirmative action requirements based on information provided by a vendor (goods and services, professional services contractor) on a submitted Employee Information Report form.

   For a **Construction Contract,** contact the **Department of Labor and Workforce Development** at (609) 292-9550.

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**How do you know that public agencies and vendors are in compliance?**

**PUBLIC AGENCY AUDITS**
- are conducted to ensure that its contract awarding procedures are in compliance with EEO/AA laws.

**VENDOR SITE VISITS**
- are performed to verify good faith efforts to promote equal employment opportunities for women and minorities.

**Online:**
- N.J.GOV/Treasury/Contract_Compliance

**Email:**
- ccau.mailbox@treas.nj.gov

**By phone:**
- Call 609-292-5473

**By fax:**
- Dial 609-292-1102