15th Annual
Continuing
Education
Conference

Co-sponsored by the Public Works Association of New Jersey

March 27 & 28, 2019
Bally’s Atlantic City

RUTGERS
Continuing Studies
8:00 – 9:00  Registration & Breakfast

9:00 – 9:15  Welcome

9:15 – 10:15  Strategies for Effective Communication
Andrew Hipolit, Senior Principal and Regional Manager, Maser Consulting

10:15 – 10:45  Break/Exhibits

10:45 – 11:45  Concurrent Sessions - Select One

  Athletic Field Maintenance
Andrew Hipolit, Senior Principal and Regional Manager, Maser Consulting

  Succession Planning for Public Works
Richard Brevogel, Interim Township Manager/Director of Public Works, Willingboro Township

  Standardized Changed Conditions Clauses for Local Public Construction Contracts
Joseph Valenti, LLC

11:45 – 12:55  Lunch/Exhibits

12:55 – 1:55  Concurrent Sessions - Select One
Repeated from 10:45 p.m. session choices.

1:55 – 2:15  Break/Exhibits

2:15 – 4:00  Ethics Refresher for Public Works
Susan Jacobucci, Administrator, Paulsboro Borough

5:30  Public Works Graduation
7:45 – 8:45  Registration & Breakfast

8:45 – 11:30  Recharge Your Inner Leader - Leadership Laws for Everyone
Joe Adams, Tech Educator and Consultant

11:30 – 11:40  Break/Exhibits

11:40 – 12:40  Concurrent Sessions - Select One

Mobile & Web Geographic Information System: Improving Data Collection and O&M Practices
Suzanne Zitzman, GISP, Discipline Leader of GIS Asset Management Services, Maser Consulting

NJDEP UST Compliance and Enforcement
Kevin Marlowe, NJDEP UST Compliance and Enforcement, Northern Regional Supervisor
Michael Hollis, NJDEP UST Compliance and Enforcement, Southern Regional Supervisor

PEOSH Consultation, Training Resources, and Common Violations
Krishna Jagannathan, Assistant Chief, PEOSH/WDP Consultation & Training

12:40 – 1:30  Lunch/Exhibits

1:30 – 2:30  Concurrent Sessions - Select One
Repeated from 11:40 a.m. session choices.
REGISTRATION INFORMATION

The registration fee includes tuition, breakfast, breaks, and luncheon. Early registration is encouraged. Registrations are processed on a first-come, first-served basis. Attendees must submit registration forms with method of payment in order to reserve a space.

WITHDRAWAL
Participants who wish to cancel their registration may do so up to two (2) business days prior to the start of the conference date. Participants must submit their notice of withdrawal in writing to the Center for Government Services in order to receive a refund of the full conference fee less a $25 processing charge. Faxed requests are accepted at (732) 932-3586.

LATE FEES
Students are required to register before the date of the conference. Any student who attempts to register on the day of the conference will be considered a late registrant and will be assessed a $15 late fee for the processing of the registration.

CONFERENCE FEES AND PAYMENT
Payment for a student’s participation in a course can be obtained using any of the following methods:
1) Credit card payment (Visa, MasterCard, Discover, or American Express) available only through online registration at cgs.rutgers.edu
2) Check or money order payment by mail or in person at CGS
3) Authorized voucher or purchase order received via mail or fax
LOCATION
Bally’s is located at 1900 Pacific Avenue, Atlantic City.

ACCOMMODATIONS
Overnight accommodations are available at Bally’s Atlantic City for $75 per night for single or double occupancy, plus applicable room tax and fees. Each additional person per room is $20.00 per night.

Reservations can be made through Bally’s Reservations Department by calling (888) 516-2215. Please identify yourself with “NJ Public Works Continuing Education Conference” to receive the discounted rate. Group Code: SB03PW9; Group Name: NJ Public Works

Reservations can also be made online at https://book.passkey.com/go/sb03pw9.

Reservations must be made before March 4, 2019. Any reservations made after the cut-off date are on a space available basis and may not be given the discounted rate. A credit card is required at the time of booking. Cancellations less than 72 hours prior to arrival will be subject to a forfeiture of one night’s room charge.

A daily resort fee of $10.00 per room per night plus room tax of 14% (tax is subject to change) will be charged in addition to the room rates. This fee includes unlimited local phone calls (no long distance or international calls), $5 voucher towards self-parking, and basic Wi-Fi for two devices per room per day.

PARKING
Overnight Guests - The current parking fee for overnight guests is $5.00 for self parking or $10.00 for valet per stay.
Daily Attendees - The current parking fee for guests attending one day of the conference is $5 per day.

SESSION HANDOUTS
Handouts will not be distributed at the conference. Conference documents will be posted online at www.cgs.rutgers.edu/publicworks.
The Center for Government Services has applied for continuing education credits with various agencies. These include the Department of Community Affairs, the NJ Water Environment Association (NJWEA) for TCH credits, the NJ Recycling Certification Advisory Committee for classroom CRP credits, and NJ Clean Communities. Approval is pending. Final credit approvals will be posted on the Public Works website at http://cgs.rutgers.edu/publicworks.

A CGS certificate and breakdown of continuing education credits earned will be mailed to all conference attendees upon review of session attendance and payment of the conference fee. The Center will provide the NJWEA, Recycling Certification Advisory Committee, and Clean Communities with attendance records for approved sessions.

CONFERENCE COMMITTEE

Public Works Institute Education Committee
  Ron Conte, Fair Lawn Borough (Retired)
  Robert Culvert
  Donna Domico, Westville Borough
  Donald Hansen, Princeton Township (Retired)
  Shannon Hudak, NJ State Department of Community Affairs
  Scott Hutchins, Borough of Wharton
  Andrew Kapp, Cherry Hill Township (Retired)
  Mike Lovett, Township of Warren
  Paul McCall, Somerset County
  Vinny Russo, Somerset County
  Gary Sylvester, Manchester Township (Chair)
  Joseph Veni, Manchester Township
  Ed Wagner, Woodbridge Township
  Steven Zarecki, New Brunswick

In Cooperation with Rutgers University, Center for Government Services
  Louis Demian, Program Assistant
  Laura Flagg, Senior Program Coordinator
  Debbie Steinert, Administrative Assistant
REGISTRATION FORM

Mail registration form and payment to:
Public Works Conference
Center for Government Services
303 George Street, Suite 604
New Brunswick, NJ 08901-2020 or fax to (732) 932-3586

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<tr>
<th>Last Name</th>
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**Gender:**  
- Female  
- Male

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Business Address

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Home Address

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Phone Numbers (required - check box for preferred)

- Mobile ________________________  
- Home _________________________  
- Work __________________________ Extension ______________________

E-mail (required)

Check or voucher must accompany registration form. Make check or voucher payable to Rutgers, The State University of New Jersey and send to above address. There is a $25 fee for conference withdrawals and/or returned checks.

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In accordance with University policies, credit card information is no longer accepted on registration forms. Students paying course fees with a credit card must register online at http://cgs.rutgers.edu. Click on the red “Register Now” button.