

Continuing Education Opportunities at the
2023 New Jersey State League of Municipalities Conference
for Planning/Zoning Board Secretaries and Zoning Officials
As of October 4, 2023

Individuals holding Rutgers Planning & Zoning certificates issued by the Rutgers Center for Government Services can accrue continuing education hours toward the renewal of their certificates by attending pre-approved sessions at the 2023 NJLM conference.

League Conference Information

Visit the League's website for up-to-date conference information –

<https://annualconference.njlm.org/event/c1011afb-663d-498a-b7bd-b5093eeb105d/summary>

Certificate/License Number

Rutgers Planning & Zoning certificates do not have certification numbers associated with them. If asked for this information when registering for the 2023 League conference, you can leave it blank for your PZ certificate(s).

Finding Approved Sessions at the League Conference

The League of Municipalities and Rutgers work together to pre-approve educational sessions for Planning/Zoning continuing education hours. Please visit the League's conference website to view credit approvals at <https://annualconference.njlm.org/event/c1011afb-663d-498a-b7bd-b5093eeb105d/websitePage:cc1b3be1-9548-47a6-85be-78591d7e0e47>. Individuals seeking continuing education hours towards their Rutgers Planning/Zoning renewals can filter the session schedule by CEU type (PlanningbdCEU, ZoningCEU, Land Use). Sessions will be listed as approved for either the technical or administrative categories.

Obtaining Credit for Approved Sessions

Attendees must follow the League's attendance procedures to obtain your session attendance certificate. These procedures are available on the League's conference website.

Certificates

After the conference, attendees must log onto the League website to obtain certificates for sessions they attended. League certificates are available from November 27, 2023 – May 1, 2024.

Certificate Renewal

Individuals holding Board Secretary, Zoning Official, and/or Land Use Administrator certificate(s) must submit a copy of their certificate of completion for any of the League sessions they attended. Simply obtain your certificates from the League's website immediately after the event and retain them with your continuing education records. When your Rutgers PZ certificate is due for renewal, submit copies of your League certificate(s) with your renewal application packet. Do not submit copies of these certificates to CGS immediately after the League concludes. They will only be accepted with your renewal application. Please be sure to print your certificates from the League's website in accordance with the deadline requirements listed on their website.

New Jersey Planning Officials (NJPO)

The New Jersey Planning Officials also offers their own sessions during the League conference. An additional registration fee to attend their sessions may apply. Information is available on their website:

<https://www.njpo.org/events/2023-league-of-municipalities-copy>.