



Continuing Education Opportunities at the  
2024 New Jersey State League of Municipalities Conference  
for Planning/Zoning Board Secretaries and Zoning Officials  
As of September 10, 2024

Individuals holding Rutgers Planning & Zoning certificates issued by the Rutgers Center for Government Services can accrue continuing education hours toward renewing their certificates by attending pre-approved sessions at the 2024 NJLM conference.

**League Conference Information**

Visit the League's website for up-to-date conference information –  
<https://conference.njlm.org/index.html>

**Finding Approved Sessions at the League Conference**

The League of Municipalities and Rutgers work together to pre-approve educational sessions for Planning/Zoning continuing education hours. Please visit the League's conference website to view credit approvals at <https://conference.njlm.org/onlineagenda/>. Individuals seeking continuing education hours towards their Rutgers Planning/Zoning renewals can filter the session schedule by CEU type (PlanningbdCEU, ZoningCEU, Land Use). Sessions will be listed as approved for either the technical or administrative categories.

**Obtaining Credit for Approved Sessions**

Attendees must follow the League's attendance procedures to obtain their session attendance certificate. These procedures are available on the League's conference website.

**Certificates**

After the conference, attendees must log onto the League website to obtain certificates for sessions they attended. League certificates are available for a limited time, so please ensure you access them following the League's requirements.

**Certificate/License Number**

Rutgers Planning & Zoning certificates do not have certification numbers associated with them.

**Certificate Renewal**

Individuals holding Board Secretary, Zoning Official, and/or Land Use Administrator certificate(s) must submit a copy of their certificate of completion for any of the League sessions they attended. Simply obtain your certificates from the League's website immediately after the event and retain them with your continuing education records. When your Rutgers PZ certificate is due for renewal, submit copies of your League certificate(s) with your renewal application packet. Do not submit copies of these certificates to CGS immediately after the League concludes. They will only be accepted with your renewal application. Please be sure to print your certificates from the League's website following the deadline requirements listed on their website.

**New Jersey Planning Officials (NJPO)**

The New Jersey Planning Officials also offer their own sessions during the League conference. An additional registration fee to attend their sessions may apply. Please contact them for specific information -  
<https://www.njpo.org/>.