EVENT SPONSOR INSURANCE REQUIREMENTS

The EVENT SPONSOR shall maintain and keep in force the following types of insurance in a company or companies acceptable to the BOROUGH OF RUTHERFORD:

WORKERS COMPENSATION
Coverage is to comply with NJ Statutes and include coverage for Proprietors, Partners and/or Executive Officers. EMPLOYERS LIABILITY limits of $1,000,000 for each accident/disease each employee required.

COMMERCIAL GENERAL LIABILITY
Minimum Policy Limits of: $1,000,000. Per Occurrence / $2,000,000. Aggregate and must include Completed Operations Liability. Policy must be endorsed to show BOROUGH OF RUTHERFORD as Additional Named Insured.

AUTOMOBILE LIABILITY
Minimum policy limit of: $1,000,000. Combined Single Limit (CSL) covering all Owned, Non-Owned and Hired vehicles.

UMBRELLA LIABILITY (Required if checked)
Minimum Policy Limit of:
$1,000,000. / Per Occurrence
$1,000,000. / Annual Aggregate

PROPERTY INSURANCE
The EVENT SPONSOR is required to insure his/her own Property. The BOROUGH OF RUTHERFORD will not provide any insurance on the EVENT SPONSOR’s property.

DESCRIPTION OF OPERATIONS
The BOROUGH OF RUTHERFORD is to be named as an additional insured as it relates to said services and the Certificate of Insurance shall reflect this.

INDEMNIFICATION AGREEMENT
The EVENT SPONSOR agrees to defend, indemnify and save harmless the BOROUGH OF RUTHERFORD, its officers, agents and employees from any and all liability suits, actions and demands and all damages, costs or fees resulting from injuries to persons or property, including accidental death, arising out of or in connection with said event or any reason of the operations associated with said event. Prior to the event or any setup thereof, the EVENT SPONSOR shall furnish the BOROUGH OF RUTHERFORD with a Certificate of Insurance from the EVENT SPONSOR’s Insurance Carrier certifying the coverages specified above are in force. The Certificate(s) of Insurance shall contain the clause, “BOROUGH OF RUTHERFORD is to be notified at least thirty (30) days prior to cancellation of any material change in this policy.”

BOROUGH OF RUTHERFORD

By: __________________________
PLEASE PRINT – Name & Title

By: __________________________
SIGNATURE & DATE -

(Name of EVENT SPONSOR’s Firm)

By: __________________________
PLEASE PRINT: - Name & Title

By: __________________________
SIGNATURE & DATE